

# AGENDA

---

**Meeting:** Overview and Scrutiny Management Committee

**Place:** Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN

**Date:** Wednesday 27 November 2024

**Time:** 10.30 am

---

Please direct any enquiries on this Agenda to Ben Fielding - Senior Democratic Services Officer of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718656 or email [benjamin.fielding@wiltshire.gov.uk](mailto:benjamin.fielding@wiltshire.gov.uk)

Press enquiries to Communications on direct lines 01225 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **Membership**

Cllr Graham Wright (Chairman)

Cllr Christopher Williams (Vice-Chairman)

Cllr Gavin Grant

Cllr Ruth Hopkinson

Cllr Jon Hubbard

Cllr Tony Jackson

Cllr Johnny Kidney

Cllr Gordon King

Cllr Jerry Kunkler

Cllr Robert MacNaughton

Cllr Tony Pickernell

Cllr Pip Ridout

Cllr Tom Rounds

Cllr Jonathon Seed

Cllr Jo Trigg

---

## **Substitutes:**

Cllr Steve Bucknell

Cllr Clare Cape

Cllr Ernie Clark

Cllr Brian Dalton

Cllr Jacqui Lay

Cllr Dr Nick Murry

Cllr Ian Thorn

---

## **Recording and Broadcasting Information**

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

## **Parking**

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. For meetings at County Hall there will be two-hour parking. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended. For Monkton Park, please contact reception upon arrival.

## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

# AGENDA

## **Suggested Scrutiny Questions - Procedural Document** *(Pages 7 - 8)*

1 **Apologies**

To receive details of any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** *(Pages 9 - 20)*

To approve and sign the minutes of the meeting held on 12 September 2024.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Wednesday 20 November 2024** in order to be guaranteed of a written response. In order to receive a verbal response, questions must be submitted no later than 5pm **on Friday 21 November 2024**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Financial Year 2024/25 - Quarter Two Revenue Budget Monitoring** *(Pages 21 - 54)*

To review the Quarter Two budget monitoring forecast for revenue for the financial year 2024/25. Considered by Cabinet on 19 November 2024.

- 7        **Financial Year 2024/25 - Quarter Two Capital Budget Monitoring** *(Pages 55 - 104)*
- To review the Quarter One budget monitoring forecast for capital for the financial year 2024/25. Considered by Cabinet on 19 November 2024.
- 8        **Mid-Year Treasury Management Review 2024/25** *(Pages 105 - 126)*
- To receive the Mid-year Treasury Management performance report for the financial year 2024/25. Considered by Cabinet on 19 November 2024.
- 9        **Performance and Risk Report 2024-25 Quarter Two** *(Pages 127 - 156)*
- To review the Quarterly report to Cabinet on the scorecard and the strategic risk summary. Considered by Cabinet on 19 November 2024.
- 10       **Health and Safety Improvement Programme** *(Pages 157 - 184)*
- To receive a report providing the Committee with an update on the Corporate Health and Safety Improvement programme, the progress made since the programme initiated and ongoing actions that the Health and Safety Service are intending on performing.
- 11       **Executive Response to the Final Report of the Stone Circle Governance Task Group** *(Pages 185 - 188)*
- To receive a report on the Executive response to the Final Report of the Stone Circle Governance Task Group.
- 12       **Final report of the Evolve Task Group** *(Pages 189 - 198)*
- To receive the final report of the Evolve Task Group.
- 13       **Final Report of the Transformation Programme Task Group** *(Pages 199 - 204)*
- To receive the final report of the Transformation Programme Task Group.
- 14       **Financial Planning Task Group Update** *(Pages 205 - 210)*
- To receive a report from the Financial Planning Task Group.
- 15       **Forward Work Programme** *(Pages 211 - 250)*
- To receive updates from the Chairmen and Vice-Chairmen of the Select Committees in respect of the topics under scrutiny in their areas, including any recommendations for endorsement by the Management Committee.
- 16       **Cabinet Member Update**
- To receive a brief verbal update from attending Cabinet Members (or Portfolio Holders on their behalf) highlighting any news, successes or milestones in their respective areas since the last meeting of the Committee, not covered elsewhere on the agenda.

17 **Date of Next Meeting**

To confirm the date of the next meeting as 28 January 2025.

18 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.